



**MINUTES for
Firefighters', Police Officers' and Emergency Medical Personnel's Civil Service Commission
REGULAR MEETING
Thursday, January 11, 2018**

The Firefighters', Police Officers', and Emergency Medical Services Personnel's Civil Service Commission convened in a Regular Meeting on Thursday, January 11, 2018 at City Hall Boards and Commission room located at West 2nd Street, Austin, Texas 78701.

Civil Service Commission Chair Canales-Zarate called the Board Meeting to order at 10:00 a.m.

Board Members in Attendance:

Commission Chair Eyna Canales-Zarate
Commission Member Jolsna Thomas

Staff in Attendance:

Barry Cook, Civil Service Administrator
Mecia Griffin, Civil Service Coordinator
Michael Sullivan, Civil Service Coordinator
Monika Arvelo, Assistant City Attorney
Megan Mosby, Assistant City Attorney
Shaun Pursley, EMS Medic II

1. APPROVAL OF MINUTES

- a. Approve the minutes from the Firefighters', Police Officers', and Emergency Medical Services Personnel's Civil Service Commission regular meeting of December 4, 2017.

The minutes from the meeting of December 4, 2017, were approved on Commission Member Thomas' motion and Commission Chair Canales-Zarate second, on a 2-0 vote.

2. NEW BUSINESS

- a. Selection of a chair and vice chair. Per Chapter 143.006, Section (e) of the Texas Local Government Code, each January the members shall elect a chairman and a vice-chairman.

Commission Chair Canales-Zarate made the motion to nominate Commission Vice Chair Andrew Harris to serve as Commission Chair. Commission Member Jolsna

Thomas seconded the motion and the motion passed 2-0 to elect Andrew Harris to serve as Commission Chair.

Commission Chair Eyna Canales-Zarate made the motion to nominate Commission Member Thomas to serve as Commission Vice Chair. Commission Member Thomas seconded the motion and the motion passed 2-0 to elect Commission Member Thomas to serve as Commission Vice Chair.

- b. Hear and rule on appeal(s) from the 2017 Austin-Travis County Emergency Medical Services Captain (Communications) written promotional examination administered on November 30, 2017 in accordance with Civil Service Commission rules 7.17 and 7.18.

Commission Member Canales-Zarate moved to deny the appeal on exam question 9. Commission Vice Chair Thomas seconded the motion. The motion to deny the appeal of question 9 was approved 2-0.

Commission Member Canales-Zarate moved to deny the appeal on exam question 49. Commission Vice Chair Thomas seconded the motion. The motion to deny the appeal of question 49 was denied on a 1-1 tie vote. By default the appeal was denied on a tie vote.

Commission Vice Chair Thomas moved to deny the appeal on exam question 55. Commission Member Canales-Zarate seconded the motion. The motion to deny the appeal of question 9 was approved 2-0.

Commission Member Canales-Zarate moved to deny the appeal on exam question 65. Commission Vice Chair Thomas seconded the motion. The motion to deny the appeal of question 65 was denied on a 1-1 tie vote. By default the appeal was denied on a tie vote.

Commission Vice Chair Thomas moved to deny the appeal on exam question 73. Commission Member Canales-Zarate seconded the motion. The motion to deny the appeal of question 73 was approved 2-0.

Commission Member Canales-Zarate moved to deny the appeal on exam question 95. Commission Vice Chair Thomas seconded the motion. The motion to deny the appeal of question 95 was approved 2-0.

3. STAFF BRIEFINGS

- a. Report from the Civil Service Office regarding exams processes, disciplinary hearings and fit for duty actions.

Report given by Barry Cook, Civil Service Administrator.

4. ADJOURN

Commission Vice Chair Thomas adjourned the meeting at 11:17 am without objection.